



# PATIENT INTAKE FORM

Date: \_\_\_\_\_

Patient Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (M) \_\_\_\_\_

Permanent Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  Text Opt In

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: M F Email: \_\_\_\_\_

Social Security: \_\_\_\_\_ Drivers License: \_\_\_\_\_  
(If Using Insurance) (If Using Insurance)

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

In case of emergency, contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_ Marital Status: \_\_\_\_\_

Pharmacy: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

*If we are billing your insurance company please complete the following:*

Primary Insurance Co: \_\_\_\_\_ Insurance Phone: \_\_\_\_\_ Policy #: \_\_\_\_\_

Group #: \_\_\_\_\_ Employer: \_\_\_\_\_

Policy Holder's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

Secondary Insurance Co: \_\_\_\_\_ Insurance Phone: \_\_\_\_\_ Policy #: \_\_\_\_\_

Group #: \_\_\_\_\_ Employer: \_\_\_\_\_

Policy Holder's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

## STATEMENT OF FINANCIAL RESPONSIBILITY

I understand that payment for services, whether cosmetic or not, is solely the responsibility of the patient or their guarantor and as a courtesy Dr. Baldenhofer will bill my insurance. I hereby authorize Dr. Craig A. Baldenhofer to bill my insurance company or other third parties responsible for my medical charges. I also authorize Dr. Baldenhofer to release any medical information that may be requested by my insurance company to help with the process of my claims. I authorize and request that payment be made directly to Craig A. Baldenhofer M.D. Plastic & Reconstructive Surgery for all medical and surgical services. I understand that I am responsible for any balance not covered by my insurance company.

Signature of patient/responsible party/legal guardian Relationship to patient Date



# MEDICAL/SURGICAL HISTORY

Patient Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

What procedures are you interested in? \_\_\_\_\_

Are you in good health? **YES NO** If **NO**, provide reason: \_\_\_\_\_

Age: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

List all medications which you are currently or have taken in the last 6 months (prescription and non-prescription):

Medication(s) (ESPECIALLY ASPIRIN):	Amount:	Frequency:

Do you take herbal supplements (especially Ginkgo, Ginger, Garlic, St. John's Wort)?: \_\_\_\_\_

Do you take vitamins (especially C, E, Fish oils)?: \_\_\_\_\_

List all drug allergies: \_\_\_\_\_

Are you a smoker? **YES NO** If **YES**, how much: \_\_\_\_\_ How long? \_\_\_\_\_ Quit how long ago? \_\_\_\_\_

How much alcohol do you drink? \_\_\_\_\_ Caffeine? \_\_\_\_\_

Have you had the following?

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> YES <input type="checkbox"/> NO Chest Pain            | <input type="checkbox"/> YES <input type="checkbox"/> NO Anemia          | <input type="checkbox"/> YES <input type="checkbox"/> NO Problem w/ Scarring |
| <input type="checkbox"/> YES <input type="checkbox"/> NO Heart Murmur          | <input type="checkbox"/> YES <input type="checkbox"/> NO Diabetes        | <input type="checkbox"/> YES <input type="checkbox"/> NO Emotional Problems  |
| <input type="checkbox"/> YES <input type="checkbox"/> NO Mitral Valve Prolapse | <input type="checkbox"/> YES <input type="checkbox"/> NO Cancer          | <input type="checkbox"/> YES <input type="checkbox"/> NO Eye Disease         |
| <input type="checkbox"/> YES <input type="checkbox"/> NO Rheumatic Fever       | <input type="checkbox"/> YES <input type="checkbox"/> NO Breast Disease  | <input type="checkbox"/> YES <input type="checkbox"/> NO Eye Itching         |
| <input type="checkbox"/> YES <input type="checkbox"/> NO Palpitations          | <input type="checkbox"/> YES <input type="checkbox"/> NO Thyroid Cancer  | <input type="checkbox"/> YES <input type="checkbox"/> NO Eye Burning         |
| <input type="checkbox"/> YES <input type="checkbox"/> NO Shortness of Breath   | <input type="checkbox"/> YES <input type="checkbox"/> NO Hepatitis       | <input type="checkbox"/> YES <input type="checkbox"/> NO Dryness of Eyes     |
| <input type="checkbox"/> YES <input type="checkbox"/> NO Heart Disease         | <input type="checkbox"/> YES <input type="checkbox"/> NO Kidney Problems | <input type="checkbox"/> YES <input type="checkbox"/> NO Bleeding Disorders  |
| <input type="checkbox"/> YES <input type="checkbox"/> NO High Blood Pressure   | <input type="checkbox"/> YES <input type="checkbox"/> NO Asthma          | <input type="checkbox"/> YES <input type="checkbox"/> NO Seizures            |

Is there any possibility that you may be pregnant at this time? **YES NO**

List all surgeries that you have had (Include Plastic Surgery):

Date: \_\_\_\_\_ Surgery: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you or anyone in your family ever had unusual reactions to anesthesia? **YES NO**

*(Muscle weakness, jaundice, breathing problems or unexpected fevers)*

Do you have (circle all that apply): **LOOSE OR CHIPPED TEETH / CAPS / DENTURES / CONTACT LENSES**

\_\_\_\_\_  
Patient Signature Date



# PHOTO RELEASE/CONSENT

I, \_\_\_\_\_ agree that Craig A. Baldenhofer M.D. or designated representatives or the practice may take and use preoperative and postoperative photographs of my person for confidential clinical record purposes, and that such photographs shall remain the property of Craig A. Baldenhofer M.D.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

I fully and specifically grant my permission for the use of photographs, videotapes or case information for the following additional purposes as indicated by my initials below. As a result of this use I understand that these photographs, videotapes or case information may appear in other related, updated or reprinted formats at any concurrent or future occasion. I understand that such consent is strictly on a voluntary basis. I understand a copy of this consent may be supplied with the images to any third party wherein they may be published or presented. I understand that some photographs may, by their representation make me identifiable in appearance to others. I authorize Craig A. Baldenhofer M.D. to use my photographs, videotapes, and case information in the following educational and scientific settings that I have initialed:

- \_\_\_\_\_ My surgeon's office patient education materials
- \_\_\_\_\_ My surgeon's file of pre- and postoperative patient photographs available to prospective patients for viewing in the office
- \_\_\_\_\_ Newspaper and magazine articles in which my surgeon participates
- \_\_\_\_\_ Television programs in which my surgeon participates
- \_\_\_\_\_ My surgeon's personal web site or web page
- \_\_\_\_\_ Lectures and multimedia presentations given by my surgeon for the general public

\_\_\_\_\_  
Signature of Patient or Personal Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Patient or Personal Representative

\_\_\_\_\_  
Relationship of Personal Representative to the Patient

\_\_\_\_\_  
Signature of Practice Representative and Witness



As a result of the Health Insurance Portability and Accountability Act (HIPAA), enforced by the US Department of Health and Human Services office of civil rights, we are not permitted to release patient information except as stated in the notice of privacy practices, or in accordance with your wishes as stated below.

This waiver authorizes Craig Baldenhofer M.D. to send/give my medical information as noted:

Leave a voicemail recording including my Personal Health Information on my cell phone. Yes  No

Leave a voicemail recording including my Personal Health Information on my business phone. Yes  No

Permit the individual stated below (Personal Representative) to receive prescriptions and/or request test results. Yes  No

Speak to a family member of my choosing (Personal Representative) regarding my personal health information. Yes  No

Name of personal Representative: \_\_\_\_\_

On this date, \_\_\_\_\_ I received and reviewed the notice of privacy practices, which describes how my medical information may be used and disclosed and explained how I can get access to this information.

I have the opportunity to raise questions regarding this policy and all of my questions have been answered.

The authorizations made above will remain effective until such time as I notify Craig Baldenhofer, M.D. in writing, by certified mail, I have requested changes.

I hereby acknowledge that I have reviewed the Financial Agreement, the Outpatient Bill of Rights, and the Notice of Privacy Practices. I understand that copies are readily available upon my request.

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Patient Phone Number